



SUPPLEMENTARY INFORMATION

Co-ordinating Overview and Scrutiny Group

Tuesday 30 November 2021

Agenda Item Number	Page	Title	Report Author	Reason for delayed publication
6.	(Pages 3 - 18)	Appendix A – Corporate Scrutiny Committee Work Programme Appendix B – Place Scrutiny Committee Work Programme Appendix C – People Scrutiny Committee Work Programme	Tracy Tiff - Deputy Democratic Services Manager	Appendix unavailable at the time of agenda publication

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Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Social Values Act 2013	The Committee to receive a briefing on the Social Values Act 2013	15 September 2021 15 March 2022 – Further information to be provided to the Committee, and the representative leading on social value to be invited to address the Committee	To be determined	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Social Values Act 2013 and the procurement of contracts, contract management and social value to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Contract management and procurement	To receive a presentation on contract monitoring and procurement and the links into Social Value	15 September 2021	Executive Director Finance and Head of Procurement	No	Highlighted at the first meeting as an area of interest with particular reference to social value
The Children’s Trust Budget	The Committee to receive a briefing on the Children’s Trust budget	15 September 2021	Cabinet Member for Finance Executive Director for Finance	No but following the briefing the Committee may consider setting up a Task and Finish Group	The Committee to receive a briefing on the Children’s Trust Budget to enable Members to decide on how it will undertake further scrutiny activity on that topic.
Work Programming Event	The Committee to confirm the date for its Work Programming event	15 September 2021	Executive Director for Finance Cabinet Members to be invited to the work programme event	No	
Schools Budgets	To receive a briefing on the way schools need funding and how this is calculated	15 November 2021	Cabinet Member for Finance	Not at the meeting on 15 November 2021, The Committee may consider	The meeting on 15 November 2021 will comprise a comprehensive question

			Executive Director for Finance	setting up a Task and Finish Group to undertake a review schools' budgets	and answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
Draft West Northamptonshire Council budget 2022-2023	To provide scrutiny input into the draft budget	15 November 2021 – briefing on the budget process was provided 12 January 2022; and further additional meetings of the Committee to be scheduled as required.	Cabinet Member for Finance Executive Director for Finance	To be confirmed	Budget scrutiny is a key role of this Committee. The Committee could decide on which budgets it would scrutinise in-depth at a later meeting (to be set)
Expenses Policy	To review the Council's expenses policy	12 January 2022 – The Task and Finish Group to present its scope (Terms of reference) for consideration by the Committee	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a short sharp review
Treasury Management	To scrutinise treasury management focussing on efficiencies – forward looking	15 March 2022 – The Committee to set up a Task and Finish Group to undertake this scrutiny activity Prior to the setting up of the Task and Finish Group a briefing will be scheduled on Treasury management that will provide important information to Councillors	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a review
Asset Management	To undertake scrutiny activity of asset management	15 March 2022 - The Committee to set up a Task and Finish Group to undertake this scrutiny activity	Cabinet Member for Finance Executive Director for Finance	Yes	A Task and Finish Group will carry out a review
Modernising Systems	The Committee to receive information regarding systems	15 March 2022 - A report to the Committee providing background information, to	Cabinet Member for Finance	To be confirmed	The meeting on 15 March 2022 will comprise a comprehensive question and

	at the Council and to consider their value for money	assist the committee in deciding how it will undertake scrutiny activity	Executive Director for Finance		answer session (Scrutiny Inquiry) to inform a potential scrutiny review.
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NB: The Committee resolved at its meeting on 15 November 2021: Given due consideration to the carried motions relevant to the remit of Corporate OSC be noted.

Regular items for inclusion on the Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Quarterly Budget Monitoring Reports	The Committee to receive regular budget monitoring reports at its meetings	15 September 2021 15 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	To receive a budget monitoring reports to each meeting which will inform the budget scrutiny role of this Committee.
Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	15 September 2021 15 November 18 January 2022 15 March 2022	Cabinet Member for Finance Executive Director for Finance	No	
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	15 November 18 January 2022 15 March 2022	Executive Director Finance and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Transformation Projects	The Committee to review transformation projects: Definition of the Transformation Projects Spend on transformation Savings	15 November 2021 18 January 2022 15 March	Director – Transformation Relevant Cabinet Member(s)	No	
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission	15 March 2022	The Chair of the Corporate Scrutiny Committee	No	

	to full Council for information				
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Potential cross-cutting themes for the Scrutiny Committees

Topic	Proposed purpose	Committees to be involved in this review	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Highways Contract	The Committee, together with Place Overview and Scrutiny Committee to undertake pre-decision scrutiny of the highways contract	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Major Contracts and Capital Contracts	The Committee together with Place and People Scrutiny Committees to undertake scrutiny of major contracts of the Council including the Children’s Trust	Corporate, People and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	
Housing	The Committee, together with Place Overview and Scrutiny Committee to undertake scrutiny activity of the housing costs and social value	Corporate and Place Overview and Scrutiny Committees	To be confirmed	To be confirmed	

West Northamptonshire Council

Place Overview and Scrutiny Work Programme 2021-2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
North West Relief Road	To review the funding gap for the project; To monitor the current processes including quality and change	31 August 2021	Cabinet Member for Environment, Transport, Highways and Waste Executive Director for Place, Economy and Environment	No	
The Council's Tree Policy	To provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire	31 August 2021 – A Task and Finish Group has been set up and will conclude its review in February 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	Yes	The Committee to provide Scrutiny input into the Council's draft Tree Policy for West Northamptonshire. The Committee may want to hold a Scrutiny Inquiry "what Members/the public want from a tree policy' and feed this information into the draft Tree Policy.
Work Programming Event	The Committee to confirm the date for its Work Programming event	31 August 2021	Executive Director for Place, Economy and Environment Leader (and Cabinet Member for Strategy) Cabinet Member for Economic Development, Town Centre Regeneration and Growth Cabinet Member for Housing, Culture and Leisure	No	

			Cabinet Member for Environment, Transport, Highways and Waste Cabinet Member for Strategic Planning, Built Environment & Rural Affairs		
Broadband Contract	To monitor and review the broadband contract	Date to be advised	Executive Director for Place, Economy and Environment Cabinet Member for Strategic Planning, Built Environment & Rural Affairs		
Northampton Town Plan (planning and growth including other main town progress /Review		31 January 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	The Committee to consider setting up a Task and Finish Group to undertake a review of congestion, including parking and incorporating consideration of air quality and options for sustainable transport / active travel	The Task and Finish Group could scope its Review at its inaugural meeting and present its Terms of Reference (scope) to the meeting of the Place Overview and Scrutiny Committee on 21 December 2021 for approval
Fly tipping	To provide scrutiny input into the draft fly-tipping policy that will aim to harmonise cleansing standards across WNC & boost enforcement action	22 February 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	The Committee to receive the draft fly-tipping policy for scrutiny input.	The Committee could consider the reporting mechanisms, clearance and enforcement when providing input
Farthinghoe Bypass	To receive an update on the Farthinghoe Bypass for Scrutiny input.	26 January 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste		

Highways Contract to include economies of scale	To have an overview, within the constraints of the contract.	31 August 2021 Further meetings TBC	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed.	A workshop is being organised within the service area regarding the contract; potentially the Committee could be invited to attend the workshop.
Waste Disposal Contract	To investigate how waste is dealt with, including the harmonisation of green waste.	22 February 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	This review could concentrate on a number of issues; and Scrutiny could concentrate on one specifically: Garden waste charging Dry Recyclable treatment options Residual waste
Libraries	The Cabinet Member to provide a briefing to the Committee on the Council's policy regarding libraries	22 February 2022	Executive Director for Place, Economy and Environment Cabinet Member for Housing, Culture and Leisure		From the briefing from the Cabinet Member, the Committee will decide how it can undertake scrutiny activity into this topic
West Northamptonshire Travel/Infrastructure Strategy	To provide scrutiny input into the Strategy, including footpath and cycleways, timescales and funding	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth Executive Director for Place, Economy and Environment	To be confirmed	
Assets Strategy	To provide scrutiny input into the Assets Strategy	To be confirmed	Leader of the Council – Cabinet Member for Strategic Planning, Built Environment & Rural Affairs	To be confirmed	

			Executive Director for Place, Economy and Environment		
Economic Strategy	The Committee to consider the Council's Economic Strategy	To be confirmed	Leader of the Council Cabinet Member for Economic Development, Town Centre Regeneration and Growth Executive Director for Place, Economy and Environment	To be confirmed	
The Council's Carbon Programme	The Committee to review the Council's Carbon Programme	To be confirmed	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste	To be confirmed	It is Important that the Carbon programme does not conflict with air quality – low emissions approach favoured. The Committee may want to consider an 'internal' carbon review and separately an 'external' review The internal review would concentrate on buildings, fleet, WNC-own energy, procurement and (probably) ICT.

NB: Place Overview and Scrutiny Committee will consider various motions from the predecessor Councillors around: Climate Change, Tree Policy and Strategy, Road Safety, Spatial Options, Recycling and Waste Contract and Social Value Contract as plans and policies are developed/or included on the WNC 2021/2022 work programme

Regular items for inclusion on the Work Programme 2021/2022

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member and Executive Director	Proposed Task and Finish Group	Comments
Crime and Disorder Scrutiny	The Committee to receive a performance report from the Chair of the Community Safety Partnership (CSP).	26 January 2022	Chair of the Community Safety Partnership and Cabinet Member for Community Safety & Engagement, and Regulatory Services Executive Director for Place, Economy and Environment		To receive a report from the Chair of the CSP each year.
Performance Monitoring Report	The Committee to consider the Performance Monitoring Report to inform Performance Management Scrutiny	26 January 2022 22 February 2022	Executive Director for Place, Economy and Environment	No	
Performance Management Scrutiny	The Committee to undertake Performance Management Scrutiny	22 February 2022	Executive Director for Place, Economy and Environment and relevant Cabinet Members dependent upon the key performance indicator to be reviewed	No	
Flood Risk Management	The Committee to undertake scrutiny of the Flood Risk Management Strategy	31 January 2022	Executive Director for Place, Economy and Environment Cabinet Member for Environment, Transport, Highways and Waste		To include information how West Northamptonshire Council works with Homes England
Overview and Scrutiny Annual Report 2021/2022	The Committee to consider its Annual Report 2021/2022 for submission to full Council for information	22 February 2022	The Chair of the Place Overview and Scrutiny	No	

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West Northamptonshire Council

People Overview and Scrutiny Committee Work Programme 2021/22

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Proposed Task and Finish Group	Comments
Residential and nursing care for older people	The Committee to receive an overview of current provision and planning towards meeting future needs.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	
Integrated Care System / Integrated Care across Northamptonshire (iCAN)	The Committee to receive an overview of the aims of the Northamptonshire ICS and iCAN, and plans for implementation.	20 July 2021	Executive Director Adults, Communities and Wellbeing	No	
Integrated Care across Northamptonshire (iCAN)	The Committee to scrutinise progress made with the development of iCAN and the position on key risk factors.	21 September 2021 – A task and finish panel has been set up and will conclude its review in January 2023	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	Yes	The task and finish panel will meet 5 times from January 2022 to January 2023, aligned to iCAN contract gateway review points, to scrutinise delivery of iCAN programme outcomes.
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the development of the Strategy.	21 September 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Northamptonshire children’s services performance	The Committee to receive an update on the Ofsted monitoring visit in July 2021 that will focus on children with child protection plans and with children in need plans.	21 September 2021	Director of Children’s Services Chief Executive, Children’s Trust	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Proposed Task and Finish Group	Comments
Residential and nursing care for older people	The Committee to scrutinise trends relating to performance and capacity of current care homes.	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Adult Social Care transformation	The Committee to scrutinise outcomes from the implementation of the Adult Social Care Target Operating Model (TOM)	16 November 2021	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	
Task and finish scrutiny review: child and adolescent mental health and the risk of self-harm	The Committee to confirm the scope for the review.	16 November 2021 – A task and finish panel has been set up and will conclude its review in April 2022	Relevant input was sought on the proposed scope for the review before it was finalised.	Yes	
Northamptonshire children's services performance	The Committee to receive an update covering the following matters: <ul style="list-style-type: none"> • Additional measures to further improve recruitment and retention of social workers • Achieving consistently good quality practice for all children, supported by full implementation of the practice model • Outcomes of the Ofsted monitoring visit due to take place in November 2021. 	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education Chief Executive, Children's Trust	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Proposed Task and Finish Group	Comments
School improvement	The Committee to receive an overview of activity by West Northamptonshire Council to support school improvement.	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education	No	
Special educational needs and disability (SEND) support and alternative provision	The Committee to receive an overview of SEND support and alternative provision (education outside school arranged by the local authority or schools) in West Northamptonshire.	25 January 2022	Director of Children's Services Cabinet Member for Children, Families and Education	No	
Healthwatch function	The Committee to receive a briefing paper giving an overview of the Healthwatch function in Northamptonshire.	25 January 2022	NA	No	This item aims to enable the Committee to identify focus areas / questions for a substantive item on this topic on 1 st March 2022.
West Northamptonshire Council Interim Housing Strategy	The Committee to provide scrutiny input in the interim Housing Strategy.	1 March 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	No	The Committee has been advised that an interim Housing Strategy will be produced in 2022 ahead of the development of a full Strategy informed by data from the 2021 Census.
West Northamptonshire Anti-Poverty Strategy	The Committee to receive an update on progress with the adoption and implementation of the Strategy.	1 March 2022	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	No	

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Proposed Task and Finish Group	Comments
Healthwatch function	The Committee to scrutinise arrangements made to deliver the Healthwatch function in Northamptonshire.	1 March 2022	Director of Public Health	No	
Overview and Scrutiny Annual Report 2021/22	The Committee to consider the Annual Report on its activity in 2021/22, for submission to Full Council.	1 March 2022	NA	No	
Provision of free broadband to young people leaving local authority care.	The Committee to provide scrutiny input into the potential development of proposals by West Northamptonshire Council.	To be confirmed	Cabinet Member for Children, Families and Education	No	The Full Council meeting on 23 September 2021 referred a motion on this topic to the Committee, to consider the issues involved. The Committee has been advised that the matter has since been subject to further corporate work.
Rough sleeping	The Committee to provide scrutiny input on responses to rough sleeping in West Northamptonshire.	To be confirmed	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	To be confirmed	The Committee has identified the following potential focus areas for scrutiny: <ul style="list-style-type: none"> the potential to continue to apply the principles of the 'everyone in' approach used during the COVID-19 pandemic severe weather shelter provision.

Topic	Proposed purpose	Date of Committee meeting	Cabinet Member / Executive Director / other senior leader	Proposed Task and Finish Group	Comments
Adult Social Care social worker recruitment and retention	The Committee to scrutinise the latest position, focussing on posts supporting the delivery of statutory social care services.	To be confirmed	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	To be confirmed	
Support for people living with dementia	The Committee to scrutinise how well people living with dementia are supported in West Northamptonshire.	To be confirmed	Executive Director Adults, Communities and Wellbeing Cabinet Member for Adult Care, Wellbeing and Health Integration	To be confirmed	The Committee has identified that work on this topic might take as a starting point the response to the Northampton Borough Council scrutiny review on dementia-friendly communities.
Sports and leisure provision	Scrutiny of how West Northamptonshire Council works together with other service providers and community groups to provide the best overall offer to residents from all parts of the community.	To be confirmed – early 2022/23	Executive Director Adults, Communities and Wellbeing Cabinet Member for Housing, Culture and Leisure	The Committee to consider setting up a task and finish panel to carry out an in-depth scrutiny review.	The Committee considers that this work could be an example of scrutiny on the wider theme of the community impact of Council services: looking at how the Council identifies needs, other support available in the community that help to meet them, and can therefore focus resources to have the most impact.

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